

**WOMEN'S BUSINESS ENTERPRISE (WBE)
SUBCONTRACTOR LETTER OF COMMITMENT**

August 20, 2020

Subject: Indiana Department of Workforce Development, RFP 21-1076,
Compliance Evaluation and Strategic Plan Development:
Workforce Development Monitoring

To Whom It May Concern:

We appreciate the opportunity to partner with Public Consulting Group in its response to Indiana Department of Workforce Development, RFP 21-1076, Compliance Evaluation and Strategic Plan Development: Workforce Development Monitoring. We are pleased to participate in this bid as a subcontractor. This letter is a commitment by Transform Consulting Group (TCG) to be bound by the regulatory processes of the Governor's Commission on Minority and Women's Business Enterprises if an award is made to Public Consulting Group.

TCG was formed in the State of Indiana as a for-profit S corporation. It is registered with the Indiana Secretary of State and Indiana Department of Administration (IDOA). In addition, TCG is certified with IDOA as a Women's Business Enterprise (WBE).

As a subcontractor, TCG commits to providing project management and facilitation support, contributing to project meetings, facilitating visioning sessions, and creating status reports. TCG will also contribute technical writing support, assisting with producing the DWD compliance strategic plan and monitoring manual deliverables.

TCG states that it is willing to carry out its responsibilities as a subcontractor if Public Consulting Group is awarded this project. In accordance with this bid, TCG will perform work on this project with Public Consulting Group to provide the identified services immediately after contract award and throughout the project, for the term of the contract. The anticipated value of the services provided to Public Consulting Group is \$7,960.

We appreciate and value the opportunity to work with Public Consulting Group and the State of Indiana on this exciting initiative.

Best Regards,



Amanda Lopez, President
Transform Consulting Group



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